



यूको बैंक
सम्मान आपके विश्वास का



UCO BANK

Honours Your Trust



Annexure - 3

PART – I: TECHNICAL BID FOR PREMISES OF CURRENCY CHEST

Zonal Manager
UCO Bank, Ranchi Zonal Office,
Sainik Market, Main Road
Ranchi, Jharkhand-834001
Phone no. 7076891010/ 7631917191

Dear Sir,

The details of space which I/we offer to lease out to the Bank are as under:

- 1) Name Of owner/s :
- 2) Share of each owner, if :
Under joint ownership
- 3) Location :
a) Name of the building :
b) Number of street :
c) Ward/Area :
d) Complete Address:
- 4) Building
a) Type of bldg. : (Residential/Commercial/Industrial/Mixed : Attach proof)
b) Size of Plot :sft., Front Road Width :ft.,
c) Type of building (Load bearing/RCC/framed structure)
d) Clear floor height from floor to ceiling :
e) Rentable Carpet area offered to Bank
- Ground Floor sq.ft.
- f) Specification of construction
1) Floor
2) Roof
3) Walls
4) Doors and Windows
5) Are M.S. Grills provided to windows? Yes/No
g) Running water facility available Yes/No
h) Sanitary facilities available Yes/No
i) Electricity supply with separate meter available Yes/No
j) Parking facility Yes/No.
5. The following amenities are available in the premises or I/ we agreeable to provide the following amenities: (**Strike out whichever is not applicable**).
i) The strong room will be constructed strictly as per the RBI/Bank's specification and size. Strong room door, grill gate and ventilations are to be supplied by the Bank.
ii) A partition wall will be provided inside the strong room segregating the locker room and cash room.
iii) A collapsible gate, rolling shutters will be provided at the entrance and at any other point which gives direct access to outside.
iv) All windows will be strengthened by heavy grills with glass and mesh doors.



Annexure – 3 (Contd.)

- v) Required electrical power load for the normal functioning of the Bank and the requisite electrical wiring or points will be provided wherever necessary, electrical meter of required capacity will be provided.
- vi) Electrical facilities and additional points (AC, Lights, fans-power) as recommended by the Bank will be provided.
- vii) Continuous water supply will be ensured at all times by providing overhead tank and necessary taps.
- viii) Separate toilets for Gents and ladies will be provided.
- ix) Space for displaying of Bank's sign Board will be provided. Space must be provided for rooftop antenna if required by the bank.

6. Declaration:

- a) I/we declare that I am/we are the absolute owner of the plot/building offered to you and having valid marketable title over the above.
 - b) The charges/fees towards scrutinizing the title deeds of the property by the Bank's approved lawyer will be borne by me/us.
 - c) You are at liberty to remove at the time of vacating the premises, all electrical fittings and fixtures, counters, safes, safe deposit lockers, cabinets, strong room door, partitions and other furniture put up by you.
 - d) If my/our offer is acceptable, I/we will give you possession of the above premises on
- I/we agree to execute Lease Deed in Bank's standard format.
My /Our offer will be valid for next three months from the date of offer.

Signature of the offerer
Name:
Address:

Contact No. :
(Must be mentioned on envelope)

Place:
Date:





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Annexure – 4

PART – II FINANCIAL BID FOR CURRENCY CHEST (MUST BE MENTIONED ON ENVELOPE ALSO)

Zonal Manager
UCO Bank, Ranchi Zonal Office,
Sainik Market, Main Road
Ranchi, Jharkhand-834001
Phone no. 7076891010/ 7631917191

Dear Sir,

I / we offer to lease my /our space in the premises located at

(Other details of which are given in Part-I) as following rate:

Floor	Carpet area (In sq.ft.)	Rate (Rs. Per sq.ft.)	Total rent Per month.(Rs.)
Ground floor			

I/we agree to:

- Execute Lease Deed in Bank's standard format.
- Bear all the taxes and cesses related to the concerned premises.
- Bear the cost of execution and registration of lease deed.
- To lease the premises in favour of Bank for years plus number of options of years each with% increase in rent at each option.

Any other terms and conditions (Please specify)

My/Our offer will be valid for next three months from the date of offer.

.....
Signature of the offerer

Name:

Address:

Place:

Date:

Note: Carpet area will not include the followings:

- Common areas shared with other co-tenants.
- Areas covered by walls, pillars.
- Space covered by toilets, staircase, uncovered verandah, corridor and passage.



सामान्य प्रशासन & वित्त विभाग, अंचल कार्यालय, राँची General Administration & Finance Department, Zonal Office, Ranchi
सैनिक बाज़ार, मेन रोड, राँची - 834001. दूरभाष Tel: 0651-2330845, Sainik Bazar, Main Road, Ranchi - 834001
ई-मेल E-mail: zo.ranchi@ucobank.co.in; zoranchi.gad@ucobank.co.in, zoranchi.fin@ucobank.co.in

एक टीम-एक स्वप्न - एक लक्ष्य

राजभाषा का प्रकाश - बैंक का विकास